



**INFORMATION BROCHURE  
FOR  
Certificate Course in Bench Skills (CBS)**

**राष्ट्रीय गतिशील दिव्यांगजन संस्थान**

**National Institute for Locomotor Disabilities (Divyangjan)**

(दिव्यांगजन सशक्तिकरण विभाग, सामाजिक न्याय एवं अधिकारिता मंत्रालय, भारत सरकार)

(Department of Empowerment of PwDs (Divyangjan),

Ministry of Social Justice and Empowerment, Govt. of India)

बी.टी. रोडबनहगली, कोलकाता-700090 / B.T. Road, Bon-Hooghly, Kolkata-700090

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website: [www.niohkol.nic.in](http://www.niohkol.nic.in)



## Application Fee:

1. ₹.200/- for General and OBC candidates.
2. ₹.100/- for SC, ST, and EWS candidates.
3. Persons with Disabilities having UDID card with benchmark disability (40%) are exempted from application fee.

## SCHEDULE OF ACTIVITIES FOR CBS COURSE-2023

SL.	ACTIVITY	IMPORTANT DATES
1.	Publication of Information Brochure and starting of Online Application FORM	01.01.2024
2.	Closing date for online receipt of Application Form	20.01.2024
3.	Date of Certificate Verification and Admission	25.01.2024
4.	Commencement of Course (Tentative)	30.01.2024

**How to apply:** Details regarding CBS Course (2023) will be made available on <http://niohkol.nic.in> . or apply in the link: <https://forms.gle/6kbHjrMFYQEPQyVJ9>. Only Online applications will be accepted: . Any other form of application will stands rejected. Please read instructions carefully before filling up the application form.

**Eligibility:** Passed 10th class with at least 50% marks in regular schooling mode from a recognized Indian board.

**Selection:** Selection will be on merit basis on 10<sup>th</sup> Marks (Best 5 subjects)

**Course Details:** The Course details and syllabus available in the website of Rehabilitation Council of India: <https://rehabcouncil.nic.in/sites/default/files/regular-mode/CBS%202023-1.pdf>

Account Details for Payment: A/c Name National Institute for the Orthopaedically Handicapped

A/C No. 53015297593

Branch: NIOH Campus,

IFSC : SBIN0030468

**The Chairman, CBS Course - 2023,  
National Institute for Locomotor Disabilities (Divyangjan)  
B. T Road, Bonhooghly, Kolkata-700090**

**1. Introduction:** The Rehabilitation Council of India (RCI) is mandated by an Act of RCI 1992 to develop professionals and maintain standards so that educational needs and supports to persons with disabilities are ensured. The RPWD Act 2016 and the National Education Policy 2020 have also upheld inclusive practices for which reasonable accommodations, capacity building of teachers and their professional development is implied. Keeping the provisions of these Acts, policies and provisions of UNCRPD framework, RCI fulfils its obligation and accountability.

The Certificate Course in Bench Skills (CBS) is a one year program designed to train bench workers for assembly and fitting of Tricycles, Wheel Chairs, artificial limbs and other assistive devices under the supervision of Prosthetists & Orthotist clinicians in delivering rehabilitation and empowerment services to persons with disabilities and enhancing their quality of life. The curriculum framework comprises a set of interlocking components, including essential learning experiences, generic skills, employable skills, constitutional values, attitudes, and key-learning areas. The CBS program is expected to equip the students with the knowledge, skills and attitudes required to perform bench work tasks related to assembly and fitting of orthopedic appliances, artificial limbs and other assistive devices.

**2. About the Institute : National Institute for Locomotor Disabilities (Divyangjan), Kolkata (NILD):-** National Institute for Locomotor Disabilities, (Divyangjan) erstwhile the National Institute for Orthopaedically Handicapped (NIOH) was established in the year 1978. It is located at B.T. Road, Bon-hooghly, Kolkata. It is an autonomous body under the administrative control of the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India. It is mainly functioning in the area of locomotor disability(Divyangjan). The Institute supports and enables persons with locomotor disability (Divyangjan) to optimize their potential and to realize their right to live life on an equal basis with their non-disabled peers through rehabilitation management, education, training, research and human resource development. The institute also gave impetus to the rehabilitation related activities in North East Regions and Uttarakhand state through its Composite Regional Centres for Persons with Disabilities (Divyangjan), and Regional Centres.

The Institute has a 50 bedded hospital with well-developed indoor and surgical facilities having necessary & sophisticated laboratories. There is a beautiful eco-friendly campus with excellent library facility and plenty of clinical material for the research. The Activities of this Institute comprise broadly the following areas:

- A. Rehabilitation Services
- B. Human Resource Development
- C. Research and Development

D. Library, Documentation and Dissemination of Information

E. Out Reach & Extension Services

F. Awareness Generation

G. Students' Placement

Human Resource Development program in the area of rehabilitation is one of the main objectives of the Institute. The training program undertaken by the Institute during the year can be broadly categorised into two divisions i.e., Long term academic Programs and Short term training programs. The Institute continued conducting Bachelor and Master level regular academic programs in Prosthetics & Orthotics, Occupational Therapy and Physiotherapy. M.Sc in Rehabilitation Nursing and Post graduate diploma in Disability and Rehabilitation Management.

For more information, please visit: [www.niohkol.nic.in](http://www.niohkol.nic.in).

**3. About the Course CBS :** Rehabilitation Council of India aims to provide 12 months training course (full-time studies) for students from India to be a Bench Worker to cater the broader need of the Society. These non-clinical personnel will support Prosthetists & Orthotists clinicians in fabrication of Prostheses, Orthoses and other Assistive devices. They will possess knowledge of material science, engineering tools, assembling of components of rehabilitation aids and appliances. These categories of personnel have no clinical contact with users. They will work under the instructions of qualified Prosthetists and orthotists clinicians for the users to resolve as and when there is need of repair and maintenance of Prostheses, Orthoses and other Assistive devices. Any technical / clinical issues can be resolved in the direct supervision of Prosthetists and Orthotists clinicians.

- Nomenclature of the programme: Certificate Course in Bench Skills (CBS)
- Objectives of the programme: To impart training of bench skills to develop bench workers for assembly and fitting of Orthopedic appliances, Orthopaedic Shoes, artificial limbs and other Assistive devices under the supervision of Prosthetists & Orthotist.
- Scope of the Programme: The Scope of Bench Skills Personnel is to fabricate prostheses and orthoses following the technical specification prepared by the Prosthetists & Orthotist clinicians and working under the Prosthetists & Orthotists clinician's supervision. The Bench Skills Personnel processes materials, assembles components, makes the product ready for fitting and finishes the aids and appliances. Bench Skills Personnel know the materials, technical processes and provide repair and maintenance services. He must know when to refer back to the supervising clinician for review.
- Duration of the programme: 12 months
- Eligibility: Passed 10th class with at least 50% marks in regular schooling mode from a recognized Indian board.
- Medium of Instruction: English, Hindi or Regional Languages
- Methodology: Offline Mode with standard teaching methods.
- Intake capacity: 20

- Minimum attendance/ Working days: 80% of the total course duration
- Semester /Annual programme structure with breakup of hours and credits (Theory / Practical): Annual Program with Term End examination.
- Examination pattern: Internal/External/ Practical/Viva: 30 % Theory and 70% Practical, 40% internal and 60% External.
- Criteria of Passing: 40% Theory and 50% Practical.
- Board of Examiners/ Examination Scheme: As per NBER norms, Continuous Assessment and Term End Examination.
- Award of Degree: Certificate in Bench Skills, Awarded by NBER
- Registration as Personnel/Professional and Category of Registration: Registered with RCI CRR as Rehabilitation Personnel as Rehabilitation Technician.

#### SEATS AVAILABLE:

Total No. of Seats	Gen /UR.	SC	ST	OBC	EWS
20	8	3	2	5	2

**COURSE FEES (FOR INDIAN NATIONALS):** *(In Rupees) – ₹.6000 /- (Six thousands only) and ₹.3000/- caution money. Total- ₹ 9000/-*

Other fees as applicable shall be payable from time to time as required by the concerned examination authority.

#### 4. GENERAL RULES

- Medium teaching shall be in English only.
- The candidates once selected in the course will have to deposit the course fee as per Institute norms. If a candidate leaves the course in between, due to any reason, the fee deposited will stand forfeited. However, only caution money shall be refunded.
- The Institute reserves the right to reject incomplete application form.
- The candidates should bring their original certificates at the time of Document verification/counselling for verification. However, those who have taken admission in any other Institute/ University/ College/ Organization should bring a letter from the Head of the Organization/Institute/college to this effect; Such candidates shall be admitted provisionally with undertaking. He/ She should submit CLC/ILC & Conduct certificates within two weeks from the date of admission; otherwise, his/her candidature will be cancelled.
- No correspondence or canvassing to influence the result in any form will be entertained in connection with CBS-2023.

- f) The Institute is not responsible for non-receipt of application/enclosures within the notified date & time for any reason whatsoever.
- g) The candidates should strictly follow the rules of discipline and code of conduct as framed by the concerned Institutes from time to time.
- h) Ragging in any form is strictly prohibited. Violation will attract severe disciplinary action by Institute and initiation of cases under IPC and Cr.PC.**
- i) There will be no Hostel facility.
- j) Students must attend classes regularly. Attendance should be maintained as per RCI norms.

**5. METHOD OF SELECTION & COUNSELLING/ADMISSION** - Merit list/Waiting list will be generated on the basis of marks obtained in 10<sup>th</sup> (Best 5 subjects). Follow the Institute website for selection process: [www.niohkol.nic.in](http://www.niohkol.nic.in).

**6. DOCUMENTS REQUIRED IN ORIGINAL AT THE TIME OF DOCUMENT VERIFICATION AND ADMISSION:**

\*Print-out of Application Form

\* Date of birth (Secondary School/Matriculation Certificate/Admit Card) issued by the affiliating board.

\*Certificate and mark sheet of the qualifying examination issued by the Board/University.

\* CLC/ILC and Conduct/Character Certificate issued from the head of the Institution from where the qualifying examination was passed or from principal of the college/school where the candidate has studied last.

\*Certificate of medical fitness to be signed by a Govt. Medical Officer.

\* SC/ST/OBC certificate or Person with Disabilities (Divyangjan) certificate from appropriate authorities on the basis of which reservation is claimed.

**• OBC Certificate-**

**No State Government certificate will be accepted.**

**OBC certificate (non-Creamy layer) issued in Govt. of India format only within one year before the date of admission will be accepted.**

\* Migration certificate in original form the respective regular School/University where he/she has studied last to be submitted.

\*Aadhaar card