



राष्ट्रीय गतिशील दिव्यांगजन संस्थान

National Institute for Locomotor Disabilities (Divyangjan)

(दिव्यांगजन सशक्तिकरण विभाग, सामाजिक न्याय एवं अधिकारिता मंत्रालय, भारत सरकार)

Department of Empowerment of PwDs (Divyangjan), Ministry of Social Justice and Empowerment, Govt. of India

बी.टी. रोड बनहुगली, कोलकाता-700090

B.T. ROAD, BON-HOOGHLY, KOLKATA-700090

Phone: 2531-0279, 2531-0610/Tele Fax: 2531-8379/E-mail: [ma@nil.d.in](mailto:ma@nil.d.in) and web: [www.nil.dkoj.nic.in](http://www.nil.dkoj.nic.in)

ENQUIRYNO: NILD/LIB/BINDING/98/P-1

Dt: 06-09-2018

TO  
NILD NOTICE BOARD and NILD WEBSITE

SUB: LIMITED TENDER NOTICE

REF: INVITING QUOTATIONS FOR BINDING OF BOOKS & JOURNALS FOR LIBRARY  
AND INFORMATION SECTION.

SL NO	NAME OF THE ITEM	SPECIFICATION	QTY
1	BINDING OF BOOKS & JOURNALS FOR LIBRARY. (BLOCK HALF LEATHER REXINE BINDING & GOLDEN EMBOSSING AS PER SAMPLE)	<b>SIZE FOR BOOKS :-</b> Small-22cm x 15cm - (Approx-10%) Medium-26cm x 22cm-(Approx-70%) Large-30cm x 24cm- (Approx-20%) (As per sample)	150
		<b>SIZE FOR JOURNALS</b> Small-22cm x 15 cm (Approx-10%) Large-30 cm x 24cm (Approx-90%) (as per sample)	450

**NOTE:** Suppliers are requested to submit their quotation after visiting the Library books and journals.

**Terms & Conditions:**

1. Submit the quotation for the above mentioned items in a sealed envelope, to the Purchase Section / Tender Box within 26 -09-2018 between 10am to 4 pm addressed to "The Director, NILD, B.T.Road, Bon-hooghly, Kolkata-90" with the word "TENDER FOR BINDING OF BOOKS & JOURNALS OF LIBRARY AND INFORMATION SECTION" along with "NIT Enquiry No. NILD/LIB/BINDING/98/P-1" boldly super scribed on the top of the envelope.
2. Quote the rate according to our specification in the given format along with all relevant documents (SELF ATTESTED) i.e. GST /Sale Tax/ IT/Credential etc. All documents must be in signed and stamped by the vendor.
3. Rates will remain valid for 12 months.
4. Work of binding should be completed within 60 days after receiving valid P.O.
5. Any delay in supply will attract Liquidated damage as per GFR rules.
6. Terms of payment: Payment will be made through online after receiving of satisfactory certificates from indenter. The bidder should provide the complete details of Bank Account like Name of the account holder, Account No., Name of the Bank and Branch, IFS code for online transaction.
7. Last date of receiving quotation: 26 -09-2018
8. Rate should be quoted in the given format.

Sl. No	Name of the item	Specification as per our NIT	Unit Price	GST	Total price
--------	------------------	------------------------------	------------	-----	-------------

Thanking you.

Yours faithfully

*[Handwritten signatures]*

OFFICER- IN-CHARGE  
MATERIAL MANAGEMENT