



राष्ट्रीय गतिशील दिव्यांगजन संस्थान
National Institute for Locomotor Disabilities (Divyangjan)
(दिव्यांगजन सशक्तिकरण विभाग, सामाजिक न्याय एवं अधिकारिता मंत्रालय, भारत सरकार)
Department of Empowerment of PwDs (Divyangjan), Ministry of Social Justice and Empowerment, Govt. of India
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090

बी.टी. रोड बनहुगली, कोलकाता-700090

Phone: 2531-0279, 2531-0610/Tele Fax: 2531-8379/E-mail: mail@nioh.in and web: www.niohkol.nic.in

ENQUIRY NO: P-X-RAY/16/2000/NIOH/UNIT-I

Dt: 21.08.2018

Delivery required within: 30 Days after receiving the P.O.

Last date of submission of quotation: 11.09.2018

REF: INVITING OF ONLINE QUOTATIONS THROUGH WWW.EPROCURE.GOV.IN FOR THE PURCHASE
OF **DIGITAL X-RAY FILMS FOR X-RAY DEPARTMENT UNDER 01 YEAR RATE CONTRACT.**

Sr. No.	Name of Equipment	Specification	QTY
1	DIGITAL X-RAY FILMS	SIZE-11" X 14" (Make-Konica Minolta, Japan)	35 Boxes (125 films in each box)
2	DIGITAL X-RAY FILMS	SIZE-08" X 10"(Make- Konica Minolta, Japan)	25 Boxes (125 films in each box)

Note:-

1. Rate should be valid for 01 year.
2. Order will be placed time to time throughout the year as per requirement.
3. Rate will be remained same if number of quantity increased or decreased.

GENERAL INSTRUCTION AND TERMS & CONDITIONS

Cost of Tender Paper: Rs.500.00(Rupees Five hundred only) in favor of “NATIONAL INSTITUTE FOR ORTHOPAEDICALLY HANDICAPPED” payable at Kolkata, in the form of DD/Pay Order/Cash is to be submitted before bid opening date in below mentioned address:

**“National Institute for Locomotor Disabilities (Divyangjan), (erstwhile NIOH)
B.T.Road, Bon-Hooghly,
Kolkata-700090”.**

Kindly online submit your quotation for the above items in two parts on Central Public Procurement Portal www.eprocure.gov.in

THE FOLLOWING DOCUMENTS SHOULD BE ENCLOSED IN TECHNICAL BID:

1. Quotation should be enclosed with complete technical details and literature of the product.
2. Compliance sheet with desired and quoted specifications given in comparative table.
3. Copy of latest and valid Trade license, Income Tax, GST / Sales Tax Clearance certificate etc should be submitted along with quotation.
4. Demand Draft of Earnest Money Deposit (EMD) to the total amount of Rs.15000/- (Rs. **Fifteen thousand**) in form of DD/Pay Order must be submitted by the suppliers/vendors in favour of “NATIONAL INSTITUTE FOR ORTHOPAEDICALLY HANDICAPPED” payable at Kolkata, before bid opening date in below mentioned address:

“National Institute for Locomotor Disabilities(Divyangjan), (erstwhile NIOH)

B.T.Road, Bon-Hooghly,

Kolkata-700090”.

5. **Warranty of the items should not be less than 01 year.**
6. The bidders/tenderers shall clarify /state whether he/they are manufacturer accredited agent or sole representative indicating principals and agent quoting on behalf of their manufacturers / principals with valid documents.
7. Bidders / Tenderers should have quality assurance certifications issued by the authorized organization.
8. In case of bidders or tenderers furnish false information their tender/bids will be rejected and their security deposit / EMD will stand forfeited.

Part 2- Financial Bid

1. The price / rates for the item quoted must be valid for 12 **months**.
2. Any other relevant information that the bidder may like to furnish so as to add the credibility, financial solvency, client list and past performance of the bidder.

3.SUBMISSION AND OPENING OF QUOTATION:

- (A). Telegraphic/ Cabled/ faxed/ e-mail etc, which are exposed Quotation will be summarily rejected.
- (B) The Technical bids will be opened first as per Central Govt. GFR.
- (C) The Financial bids will be opened of only the firms found technically suitable and after verify their valid document.

4. PRICE:-

- (a).The price quoted should be F.O.R. National Institute for Locomotor Disabilities (Divyangjan), (erstwhile NIOH) B.T.Road, Bon-hooghly, Kolkata-700090 in **Indian Rupees only**.
Price quoted should never be exceed the Printed / Catalogued MRP of the product and price should be inclusive of all taxes and other charges (If any).
- (b). The price quoted should be firm and remain valid for 12 months from the finalization of tender.

5. EARNEST MONEY AND SECURITY DEPOSIT:

All quotations must be accompanied with earnest money deposit as indicated above. Quotations without EMD will be rejected. The EMD will be refunded to the unsuccessful bidders, and shall be adjusted as part of security deposit in case of successful bidder. No interest will be paid on EMD or Security Deposit.

The SD money will be remained in custody of the institute till three months after expiry of warranty period or for a mutually agreed period from the date of installation / commissioning of the ordered materials.

6. RESPONSIBILITIES FOR EXECUTION OF CONTRACT:

The supplier is to be entirely responsible for the execution of the contract in all respect in accordance with the terms and conditions as specified in the acceptance of quotation and lawfully responsible for the supply at site and will replace any part or full, whatever the case may be, if found not in conformity with the specification as laid down. Non-fulfillment of contract as per terms and condition as stipulated shall cause forfeiting of EMD/Security deposit.

7. DELIVERY SCHEDULE:

Delivery should be free at site. If the supplier fails to deliver the stores or any part thereof within the stipulated date of delivery, the competent authority of the Institute (NILD) will be entitled at their discretion to either:

- (a). purchase the store from elsewhere, at the cost and risk of the supplier or
- (b) **Recover from the supplier liquidated damages liability @ 0. 5% per week of the order value.**

8. REMOVAL OR REJECTION:

Any stores rejected by our quality control officer/expert must be removed by the supplier and replacement made within two weeks from the date of receipt of such intimation at his risk and cost.

9. CREDIBILITY OF FIRM/SUPPLIER:

All the bidders are required to submit "Letter of Authorization from the Manufacturer verifying them as their authorized agent in India" **The bidder should have its office/representative/service provider within a reasonable distance from the institute in Kolkata and have sales/ service installations in Kolkata preferably**

10. BILLING & TERMS OF PAYMENT:

Bills in Triplicate along with the Original receipted challan must be submitted to the Director, NILD, B.T.Road, Bon-hooghly, Kolkata-700090, duly pre-receipted by affixing revenue stamp and official seal. Admissible payment will be made after final commissioning/installation and satisfactory installation certificate.

11. SETTLEMENT OF DISPUTES:

All disputes or differences of any kind whatsoever arising out of or in connection with execution of this contract, whether during the progress of the supply or after their completion, shall be referred by the supplier to the Director of the Institute and the competent authority of the institute shall within reasonable time shall examine the case on its merit and on basis of any representation made in this context and notify decisions thereon in writing. The decision of the Director of the Institute shall be binding upon the supplier. If the supplier is not satisfied with the decision of the competent authority of the Institute, on any matters in question, dispute/difference to be arbitrated upon shall be the jurisdiction of the High Court at Kolkata.

The High Court of Kolkata will only be the jurisdiction to deal with and decide on any dispute whatsoever arising out of this tender.

The Director of the National Institute for Locomotor Disabilities (Divyangjan), reserves the right to reject any or all the tenders without assigning any reasons or giving any explanation thereof. No claim for damages will be entertained in this regard.

In addition to above, all others terms & conditions will also be binding as applicable in Govt. of India Purchase Rule.

The above conditions are stipulated without any prejudice.

DIRECTOR, NILD

CHECKLIST OF SUBMITTING DOCUMENTS - (TO BE FILLED BY THE TENDERER)

SL. NO:	DOCUMENTS	PLEASE MARK “√” IF DOCUMENT SUBMITTED*
1	Tender document, downloaded from the web site Web: www.niohkol.nic.in and duly filled up & submitted valid tender.	
2	Scan copy of EMD and Tender cost in form of DD/ Pay order should be drawn in favour of “ NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED” payable at Kolkata must be submitted along with quotation. The original copies of EMD and Tender cost in form of DD/ Pay order must be submitted to the Main store before the last date of the tender	
3	Warranty of the items.	
4	Delivery period:-	
5	Validity of the quotation should not be less than 12 months.	
6	Signed photo copy of latest and valid Trade license, Income Tax, GST / Pan card/ Sales Tax Clearance certificate / Partnership Deed (in case of Partnership firm must be submitted with the Quotation documents.	
7	Valid documents stating that bidder/ tenderer is/are manufacturer accredited agent or sole representative indicating principals and agent quoting on behalf of their manufacturers / principals with valid documents.	
8	Quality assurance certifications issued by the authorized organization.	
9	Brand of the product:-	
	Any other documents submitting by the Tenderer, to be mentioned here:	

***Mention “Not Applicable” if the document is irrelevant.**