



राष्ट्रीय गतिशील दिव्यांगजन संस्थान
National Institute for Locomotor Disabilities (Divyangjan)
(दिव्यांगजन सशक्तिकरण विभाग, सामाजिक न्याय एवं अधिकारिता मंत्रालय, भारत सरकार)
Department of Empowerment of PwDs (Divyangjan), Ministry of Social Justice and Empowerment, Govt. of India
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
बी.टी .रोड बनहुगली,कोलकाता-700090
Phone: 2531-0279, 2531-0610/Tele Fax: 2531-8379/E-mail: mail@nioh.in and web: www.niohkol.nic.in

N.I.T. No-RENO.S.LIGHT/2278/CE/2015/NIOH/999 (9)

Date: 16.05.2017

TENDER DOCUMENTS

FOR

Repair and Modernization of Conventional Street Lights of National Institute for Locomotor Disabilities (Divyangjan), B. T. Road, Bon-Hooghly, Kolkata 700090 (1st Phase); 2nd Call.

CIVIL ENGINEERING DEPARTMENT
NILD, KOLKATA

PRICE: Rs. 500.00

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LIST OF TENDER DOCUMENTS

Name of the Work: Repair and Modernization of Conventional Street Lights of National Institute for Locomotor Disabilities (Divyangjan), B. T. Road, Bon-Hooghly, Kolkata 700090 (1st Phase); 2nd Call.

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PARTICULARS OF TENDER

Online percentage rate tenders are invited through e-procurement from Eligible specialized firm/agencies, who are carrying out the similar type of works in PWD/CPWD or any other Government organization to undertake the work of "Repair and Modernization of Conventional Street Lights of National Institute for Locomotor Disabilities (Divyangjan), B. T. Road, Bon-Hooghly, Kolkata 700090 (1st Phase); 2nd Call."

SL. NO:	PARTICULARS	
1	Name of the Work	Repair and Modernization of Conventional Street Lights of National Institute for Locomotor Disabilities (Divyangjan), B. T. Road, Bon-Hooghly, Kolkata 700090 (1 st Phase); 2 nd Call.
2	Time of Completion	60 days from the issue of work order.
3	Estimated Amount	Rs. 5,52,086.00
4	Earnest Money	Rs. 13,800.00
5	Cost of Tender Paper	Rs. 500.00
6	Last Date of uploading tender documents	On 22.06.2017 up to 11:00 am
7	Date of Opening of Technical bid	On 23.06.2017 at 1:00 pm
8	The bid forms and other details only can be obtained from the website www.eprocure.gov.in . The notice is also available at www.niohkol.nic.in .	

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TERMS AND CONDITIONS

1. GENERAL:

- 1.1. The bid document consists of particulars of tender, general & additional terms and conditions, schedule of work and other necessary documents.
- 1.2. **Location:**
Institute campus of National Institute for Locomotor Disabilities (Divyangjan), B. T. Road, Bon-Hooghly, Kolkata 700090.
- 1.3. The work shall be executed as per current Indian Electricity Rules & CPWD General Specifications for Electrical work and as per relevant IS, and as per directions of Engineer-in-Charge.

2. COMMERCIAL CONDITIONS:

2.1: Eligibility Criteria:

- 2.1.1. Online percentage rate tenders are invited through e-procurement from Eligible specialized firm/ agencies who are carrying out the similar type of works in PWD/CPWD or any other Government organization to undertake the work.
- 2.1.2. Scan copy of satisfactory completion certificate of work as given below must be uploaded during submission of the tender documents:
 - (i) One similar work of value not less than Rs. 4.42 Lakh in any government/semi government or autonomous body during last three years ending April, 2017 .
Or,
 - (ii) Two similar works, each of value not less than Rs. 3.31 Lakh in any government/semi government or autonomous body during last three years ending April, 2017. Or,
 - (iii) Three similar works, each of value not less than Rs. 2.21 Lakh amount in any government/semi government or autonomous body during last three years ending April, 2017.

The completion certificates must clearly indicate:

- a. The date of completion of work.
 - b. Nature of work.
 - c. That the work has been completed satisfactory.
- 2.1.4. Scan copy of Service Tax Registration certificate, VAT registration Certificate and acknowledgement of up to date filled return, Trade Licence, PAN Card, and Partnership deed (in case of Partnership firm), electrical supervisory licence, must be uploaded during submission of the tender documents.

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2.2. Type of Contract:

The work to be awarded by this NIT shall be treated as indivisible works contract.

2.3. Issue, Submission and opening of Tenders:

The bid forms and other details only can be obtained from the website www.eprocure.gov.in.

The Tender is in two part:

- i. Part-I – Technical Bid.
- ii. Part-II – Price Bid.

2.3.1. The scan copy of duly filled in and signed tender paper will have to be uploaded online in www.eprocure.gov.in by the tenderers complete with the followings:

- a. EMD of Rs. 13,800.00 which shall be in the form of Bank Draft/Pay order in favour of “NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED” payable at Kolkata. The scan copy of this Bank Draft/ Pay Order is to be uploaded online in www.eprocure.gov.in by the tenderers. However, the physical EMD of the scan copy of the EMD, uploaded online, should be submitted to the department in between 3 (three) working days after opening of the technical bid i.e. on 23.06.2017.
- b. The cost of tender paper amounting to Rs. 500.00 which shall be in the form of Bank Draft/Pay order in favour of “NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED” payable at Kolkata. The scan copy of this Bank Draft/ Pay Order is to be uploaded online in www.eprocure.gov.in by the tenderers. However, the physical cost of tender paper of the scan copy of the cost of tender paper, uploaded online, should be submitted to the department in between 3 (three) working days after opening of the technical bid i.e. on 23.06.2017.
- c. One no. of letter regarding self declaration as per **Annexure I** in the company's original letterhead must be uploaded by the tenderer during submission of the tender documents.
- d. Other documents mentioned in the checklist as per **Annexure II** must be uploaded by the tenderer during submission of the tender documents.

2.3.2. The Tenderers are advised not to deviate from the technical specifications, items, commercial terms and conditions of NIT like terms of payment, guarantee, arbitration clause, escalation etc.

2.3.3. The technical bid only shall be opened on 23.06.2017 at 1:00 pm.

2.3.4. Scrutiny/ evaluation of bid documents shall be done by the Tender Committee of NILD, Kolkata. In case if it is found that the bid of the Tenderer is not in line with NIT specifications, requirements and/or contains any deviations, the department reserves the right to reject the bid of such firms without making any reference to the Tenderer(s).

2.3.5. Any clarifications required by the department shall have to be furnished by the Tenderer within the time given by the department for the same. The Tenderer will have to depute his representative to discuss with the officer(s) of the department as and when so desired. In case, in the opinion of the department a Tenderer is taking undue long time in furnishing the desired clarifications, his bid will be rejected without making any reference.

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- 2.3.6. In the bid document, submitted by the tenderer, shall be no condition whatsoever. In case any Tenderer mentions any condition including conditional rebates in their price part, Tender shall be rejected forthwith. A Tenderer will also not be allowed to withdraw or modify any condition after the technical bids will have been opened.
- 2.3.7. After evaluation of the technical bids the price bid will be opened for only those bidders whose technical bids are considered as eligible and in line with the terms and conditions and other specifications, as mentioned in the NIT.
- 2.3.8. The department reserves the right to reject any of or all the bids and go for fresh Tenders, as the case may be, without assigning any reason.

3. TERMS OF PAYMENT:

No advance payment will be made. The payment will be made on submission of the bill after completion of the job. Stipulations like levy of interest if payment is not made in specified time is not acceptable to the department.

3.1. Security deposit:

Security deposit shall be deducted from each running bill and the final bill to the extent of 10% of the gross amount payable. The earnest money deposit shall be adjusted with this security deposit. The security deposit shall be released on expiry of guarantee period stipulated in the contract.

4. COMPENSATION FOR DELAY:

The work is to be completed within the stipulated period. In case of delay a penalty @ 1½ percent per month computed on per day basis subject to the maximum of 10% of Quoted amount will be recovered from final bill.

5. Rates:

The rates quoted by the Tenderer shall be firm and inclusive of all taxes (including work contact taxes), duties and levies and all charges for packing, forwarding, insurance, freight and delivery, installation, testing, commissioning etc. at site.

Intending Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the building, the form and nature of the site, the means of access to the site and in general shall themselves obtain all necessary information as to risk, contingencies and other circumstances which may influence or affect their bid. A Tenderer shall be deemed to have full knowledge of the site whether he inspect it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost, all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the tender documents and made himself aware of the scope and specifications of the work to be done and of conditions and other factors having a bearing on the execution of the work. No T&P shall be issued by the department and nothing extra shall be paid in this regard.

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6. COMPLETENESS OF TENDER:

All sundry equipment, fittings, termination lugs for electrical connections, dismantling of the existing electrical installations and all other items which are useful and necessary for installation of the work shall be deemed to have been included in the Tender irrespectively of the fact whether such items are specifically mentioned in the Tender document or not.

7. STORAGE AND CUSTODY OF MATERIALS:

The agency has to make his own arrangement for storage of materials & equipments. No separate storage accommodation shall be provided by the department. Watch and ward of the stores and their safe custody shall be the responsibility of the contractor till the final taking over of the installation by the department.

8. CARE OF THE BUILDING:

Care shall be taken by the contractor while carrying out the work to avoid damage to the building. He shall be responsible for repairing all damages and restoring the same to their original finish at his cost. He shall also remove at his cost all unwanted and waste materials arising out of the installation from the site of work.

9. COMPLETION PERIOD:

Time of completion of the total work is 60(Sixty) days from the date of issue of the work order as indicated in the Tender documents. The completion period is for the entire work of planning, supplying, mobilization of tools and manpower, installation, testing, dismantling the existing wiring, removing of unwanted and waste materials arising out of the installation from the Institute Campus etc. and handling over of the entire system to the satisfaction of the Engineer-in-Charge.

11. PERFORMANCE GUARANTEE:

The Tender shall guarantee among other things, the following:

- Quality, strength and performance of the materials used.
- Safe mechanical and electrical stress on all parts under all specified conditions of operation.

12. The successful Tenderer shall submit an irrevocable performance guarantee of 5% of the Tendered amount in addition to other deposits mentioned elsewhere in the contract for his proper performance of the contract agreement within 07 days from the date of acceptance of tender. This guarantee shall be in the form of a Demand Draft/ Pay Order in favour of "NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED" payable at Kolkata. The performance guarantee shall be initially valid up to the stipulated date of completion plus 90 days beyond. This performance guarantee kept valid till the recording of completion certificate for the work by the competent authority. **In case the contractor fails to deposit the said performance guarantee within the period as indicated above, including the extended period, if any, the EMD deposited by the contractor shall be forfeited automatically without any notice to the contractor.**

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13. GUARANTEE:

All equipments excluding luminaries shall be guaranteed for a period of **01(One) years** from the date of taking over the installation by the department against unsatisfactory performance. The luminaries shall be guaranteed for a period as indicated by the manufacturer from the date of taking over the installation by the department, against unsatisfactory performance. The equipments or components, or any part thereof, so found defective during guarantee period shall be forthwith repaired or replaced free of cost, to the satisfaction of the Engineer-in-Charge. In case if it is felt by the department that undue delay is being caused by the contractor in doing this, the same will be got done by the department at the risk and cost of the contractor. The decision of the Engineer-in-Charge in this regard shall be final.

19. VALIDITY:

Tenders shall be valid for acceptance for a period of 90 days from the date of opening of bid.

20. COMPLIANCE WITH REGULATIONS AND INDIAN STANDARDS:

20.1. All works shall be carried out in accordance with relevant regulation, both statutory and those specified by the Indian Standards related to the works covered by these specifications. In particular, the equipment and installation will comply with the following:

- Indian Electricity Rules.
- IS & BS Standards as applicable.
- Workmen in compensation Act.
- Statutory norms prescribed by local bodies like CEA, NDMC etc.

20.2. Nothing in this specification shall be construed to relive the successful Tenderer of his responsibility for the installation work with all accessories in accordance with currently applicable statutory regulations and safety codes.

20.3. Successful Tenderer shall arrange for compliance with statutory provisions of safety regulations and departmental requirements of safety codes in respect of labour employed on the work by the Tenderer. In addition, the department will be at liberty to make arrangement for the safety requirements at the cost of Tenderer and recover the cost thereof from him.

21. INDEMNITY:

The successful Tenderer shall at all times indemnify the department consequent on this works contract. The successful Tenderer shall be liable in accordance with the Indian Law and Regulations for any accident occurring due to any cause and the department shall not be responsible for any accident or damage incurred or claims arising there from during the period of execution of work under the supervision of the successful Tenderer in so far as the latter is responsible. The successful Tenderer shall also provide all insurance including their party insurance as may be necessary to cover the risk. No extra payment would be made to the successful Tenderer due to the above.

22. ERECTION TOOLS:

No tools and tackles required for repairing, overhauling & installation purposes would be made available by the department. The successful Tenderer shall make his own arrangement for all these facilities.

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23. CO-OPERATION WITH OTHER AGENCIES:

The successful Tenderer shall co-ordinate with other contractors and agencies engaged in the construction of building, if any, and exchange freely all technical information so as to make the execution of this works contract smooth. No remuneration should be claimed from the department for such technical co-operation. If any unreasonable hindrance is caused to other agencies and any completed portion of the work, has to be dismantled and re-done for want of co-operation and co-ordination by the successful Tenderer during the course of work to the original condition and specification of the dismantled portion of the work was not undertaken by the successful Tenderer himself.

24. MOBILIZATION ADVANCE:

No mobilization advance shall be paid for this work.

25. CONTRACT AGREEMENT:

This notice inviting tender shall be form a part of the contract document. Bidders shall quote his as per the guideline of various terms and conditions of this NIT and others from Form 7, General Condition of contracts 2014 (CPWD), modified and correct up to the last date of submission of bid and other standard CPWD form as applicable.

Calcutta High Court at Kolkata will only be the jurisdiction to deal with and decide on any dispute whatever arising out of this tender.

ADDITIONAL TERMS AND CONDITIONS

1. The work is to be executed such a manner that day to day activities of the Institute may not be hamper.
2. Work may be require to execute on emergency basis i.e. on Sunday/holidays/ beyond office hours depending up on the situation without any extra claim/charge.
3. Shifting of furniture, machinery etc. before and after execution of work shall be a part of tender work.
4. Shifted materials may be kept under the custody of contractor till those are handed over to the in Charge of respective unit for whom work executed.
5. Any damage occurs during shifting of Govt. article should be make good by the contractor.
6. The contractor shall have to make own arrangement of water and electricity for which nothing extra will be paid on that account subject to the condition that the water used shall be fit for the construction purpose.
7. Water and electricity, if possible, may be supplied to the contractor on request. Water and electricity charges @1% of gross amount of bill for each will be recover from the same. But in case disruption of supply contractor shall make his own alternative arrangement. No claim of damage or refund of water and electricity charges will be entertained on account of such occasion.

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SCHEDULE OF WORK

Name of the Work: Repair and Modernization of Conventional Street Lights of National Institute for Locomotor Disabilities (Divyangjan), B. T. Road, Bon-Hooghly, Kolkata 700090 (1st Phase); 2nd Call.

Sl.No:	Description of Work	Quantity	Denom. Of Qty.	Rate (₹)	Amount (₹)
1	Excavation for foundation in soft soil including dressing of sides and ramming of bottoms, lift upto 1.5 m including getting out the excavated soil and disposal of surplus excavated soil as directed within a lead of 50 meters as per G.S.	50	cum	172	8,600.00
2	Dismantling of pole/street light standard/shut embedded in brick ballast foundation etc. as required as per G.S	10	each	871	8,710.00
3	Erection of metallic pole up to 6.5 meter length in cement concrete 1:3:6 (1 cement : 3 coarse sand : 6 graded stone aggregate 40 mm nominal size) foundation including excavation and refilling etc. as required as per G.S	10	each	2539	25,390.00
4	Refixing of light class G.I. pipe of 50 mm dia. (nominal) 3 metres length embedded in brick ballast / cement concrete along the pole for protection of under ground cable including cutting the brick ballast/ cement concrete foundation, cleaning inside portion of pipe protection, drawing existing cable, finishing of brick ballast/ cement concrete foundation, filling up soil including finishing and ramming the surface as required , as per G.S.	15	each	587	8,805.00
5	Providing and making steel pole collar with cement concrete(1 cement: 3 coarse sand: 6 stone aggregate 20mm) of specified size and shape including form work, plastering if required, curing etc. as required , as per G.S. (volume of pole/pipe not to be deducted)	15	cum	4556	68,340.00
6	Supplying & Fixing GI waterproof type looping cable box size 200x150x100 mm deep having 4 mm thickness comprising of one 6 A amps "C" curve, SP, MCB unit (Havells Make), one NL on porcelain insulator, one compression type brass cable gland for upto 2- core 16 sqmm PVC/A cable and having lined with rubber gasketed GI top cover with brass machine screws etc., earthing terminal with lug, on steel tubular pole near base or on wall, including S&F 40x6 mm thick, MS clamps with bolts, nuts etc. including painting with anticorrosive paint as per G.S.	48	each	693	33,264.00

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7	Supply and making end termination with brass compression gland (Gripwell make) and alluminium lugs (Gripwell make) for 2 X 10 sq.mm. (19mm) size of PVC insulated and PVC sheathed/XLPE alluminium conductor cable of 1.1 KV grade as required as per G.S.	100	each	148	14,800.00
8	Supply and fixing of 40 mm dia X 2 meters long G.I. Pipe (ISI-medium class) including S&F GI pipe of 32 mm dia X 0.16 meter long (ISI-medium class) jointing together with GI reducing socket of 40mm X 32 mm size with ISI-Marked for mounting of LED street light fitting [Make: Philips; Model No: BRP 020/25 W LED STREET LIGHT (PH), LED GREEN LINE SMART STREET LIGHT] on pole including bending the pipe to the required shape, welding the 40 mm dia pipe with existing 50 mm dia pole structure as directed as per G.S.	15	each	1031	15,465.00
9	Supplying and fixing of 32 mm dia X 2.00 metres long G.I. pipe (ISI-medium class) bracket for mounting of LED street light fitting [Make: Philips; Model No: BRP 020/25 W LED STREET LIGHT (PH), LED GREEN LINE SMART STREET LIGHT] on wall including bending the pipe to the required shape, 2 nos 40 mm X 3 mm flat iron clamps with nuts, bolts and washer, painting the flat iron with primer and finish paint etc. as required as per G.S.	20	each	821	16,420.00
10	Supply & Fixing of LED street light [Make: Philips; Model No: BRP 020/25 W LED STREET LIGHT (PH), LED GREEN LINE SMART STREET LIGHT] of 25 W as directed including supply and drawing of 2 X 2.5 sq.mm. + 1 X 2.5 sq.mm. FRLS PVC (Finolex FRLS Make) insulated single core copper conductor as ECC of 6 meter on avg. length Including necessary connection with suitable connector as required as per G.S.	15	each	4000	60,000.00
11	Supply & Fixing of LED street light [Make: Philips; Model No: BRP 020/25 W LED STREET LIGHT (PH), LED GREEN LINE SMART STREET LIGHT] of 25 W as directed including supply and drawing of 2 X 2.5 sq.mm. + 1 X 2.5 sq.mm. FRLS PVC (Finolex FRLS Make) insulated single core copper conductor as ECC of 3 meter on avg. length Including necessary connection with suitable connector as required as per G.S.	33	each	3800	1,25,400.00
12	Painting of Steel Tubular Pole up to 9 meter of lengths and 2 no. of coats of alluminium paint over 1 coat of RO primer, of approved make, and brand incl. preparation of surface by sand paper/emery paper, cleaning etc. for receiving fresh coat of paint as required as per G.S.	48	each	347	16,656.00

[SIGNATURE OF THE TENDERER WITH SEAL]



राष्ट्रीय गतिशील दिव्यांगजन संस्थान
National Institute for Locomotor Disabilities (Divyangjan)

(दिव्यांगजन सशक्तिकरण विभाग, सामाजिक न्याय एवं अधिकारिता मंत्रालय, भारत सरकार)
Department of Empowerment of PwDs (Divyangjan), Ministry of Social Justice and Empowerment, Govt. of India
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090

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13	Painting Block Letters or Digits within a circle/square as required, with "Black Japan" paint of approved make & brand, the size of letters and digits of 50 mm size as per G.S.	48	each	12	576.00
14	Straigh through Jointing of cable of 2 core 10 sqmm size by compound jointing kit including S&F ferrul, tapes and jointing materials (Raychem/ Mahindra/Denson make) as per G.S.	16	each	1235	19,760.00
15	Earthing with 50 mm dia GI pipe (TATA-Medium), 3.64 mm thick x 3.04 Mts. long and 1 x 4 SWG GI (Hot Dip) wire (4 Mts. long), 13 mm dia x 80 mm long GI bolts, double nuts, double washers incl. S & F 15 mm dia GI pipe protection (1 Mts. long) to be filled with bitumen partly under the ground level and partly above ground level driven to an average depth of 3.65 Mts. below the ground level and restoring the surface duly rammed as per G.S.	10	each	1675	16,750.00
16	Supply and laying of one number PVC insulated and PVC sheathed / XLPE alluminium armoured power cable of 1.1 KV grade of 2 core 10 sqmm (NICO/GLOSTER Make) size direct in ground including excavation, sand cushioning, protective covering and refilling the trench etc as required as per G.S.	150	Meter	310	46,500.00
17	Laying and fixing of one number PVC insulated and PVC sheathed / XLPE alluminium armoured power cable(NICO/GLOSTER Make) of 1.1 KV grade of 3 core 10 sqmm size on wall surface including S&F clamped with 1mm thick saddle), as required.	430	Meter	155	66,650.00
TOTAL=					5,52,086.00

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ANNEXURE – I

(Proforma for self-declaration)*

To,
The Director
National Institute for Locomotor Disabilities (Divyangjan)
B.T.Road, Bon-Hooghly,
Kolkata 700090

Sub: Repair and Modernization of Conventional Street Lights of National Institute for Locomotor Disabilities (Divyangjan), B. T. Road, Bon-Hooghly, Kolkata 700090 (1st Phase); 2nd Call.

Ref: **Your N.I.T. No-RENO.S.LIGHT/2278/CE/2015/NIOH/999 (9)** **Date: 16.05.2017**

Sir,

I/We have read and examined the notice inviting tender, particulars of tender, general & additional terms and conditions, schedule of work and rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified within the time specified in the NIT, schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in general rules and directions and conditions of contract.

I/We agree to keep the tender open for 90 (thirty) days from the due date of its opening and not to make any modifications in its terms and conditions.

I/we will upload hearwith a Demand Draft, amounting to ₹500.00 only(drawn in favour of **National Institute for the Orthopaedically Handicapped, Kolkata**, Payable at Kolkata) for depositing of cost of tender paper as prescribed in the referred NIT in between 3 (three) days after opening of the technical bid. I/We am/are also aware that the cost of tender paper is not refundable in any situation whatsoever.

I/we upload hearwith the scan copy of a Demand Draft or Banker's cheque , amounting to ₹13,800.00 only(drawn in favour of **National Institute for the Orthopaedically Handicapped, Kolkata**, Payable at Kolkata) for depositing of earnest money as prescribed in the referred NIT in between 3 (three) days after opening of the technical bid. I/We am/are also aware that the earnest money will not bear any interest.

I/We will submit the performance guarantee of 5% of the tender amount, in the form of a Demand Draft or Banker's cheque, drawn in favour of National Institute of Orthopaedically Handicapped. Kolkata, Payable at Kolkata within the stipulated period as mentioned in the NIT. If I/We fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the Director, NILD, Kolkata shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely.

[SIGNATURE OF THE TENDERER WITH SEAL]



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Further, if I/We fail to commence work as specified, I/We agree that the Director, NILD, Kolkata shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said performance guarantee shall be guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained in the tender form. Further, I/We agree that in case of forfeiture of earnest money or performance guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We hereby declare that; I/we am/are totally agree with the general & additional terms and conditions, schedule of work and other specifications mentioned in this NIT. I/We shall treat the tender documents, drawings and other records connected with the work as secret/ confidential documents and shall not communicate information/ derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the state.

Yours faithfully

Dated

Signature of Tenderer

Witness: #

Postal Address : #

Address :

Occupation :

Note:

***This letter should be on the letterhead of the tenderer and should be submitted by the Bidder with the tender documents.**

[SIGNATURE OF THE TENDERER WITH SEAL]



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Annexure II

CHECKLIST OF SUBMITTING DOCUMENTS - (TO BE UPLOADED BY THE TENDERER)

SL. NO:	DOCUMENTS	PLEASE MARK "√" IF DOCUMENT SUBMITTED*
1	Scan copy of the tender document, downloaded from the web site www.eprocure.gov.in duly filled in and signed by the tenderer.	
2	Scan copy of the DD/Pay order of Rs. 500.00 in favour of "NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED" payable at Kolkata towards the cost of Tender document.	
3	Scan copy of EMD amounting to Rs. 13,800.00 in form of Bank Draft/Pay order in favour of "NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED" payable at Kolkata.	
4	Scan copy of the satisfactory completion certificate of One similar work mentioned in this NIT of value not less than 4.42 lakh in any government/semi government or autonomous body during last Three years ending April, 2017, as mentioned in para (i) under clause (2.1.2)	
5	Scan copy of the satisfactory completion certificate of Two similar work mentioned in this NIT of value not less than 3.31 lakh in any government/semi government or autonomous body during last Three years ending April, 2017, as mentioned in para (ii) under clause (2.1.2)	
6	Scan copy of the satisfactory completion certificate of Three similar work mentioned in this NIT of value not less than 2.21 lakh in any government/semi government or autonomous body during last Three years ending April, 2017, as mentioned in para (iii) under clause (2.1.2)	
7	Scan copy of the of Service Tax Registration certificate	
8	Scan copy of the VAT registration Certificate and acknowledgement of up to date filled return	
9	Scan copy of the Trade Licence	
10	Scan copy of the PAN Card	
11	Scan copy of the Partnership Deed (in case of Partnership firm must be submitted with the Quotation documents)	
12	Scan copy of the Electrical supervisory Licence	
13	Scan copy of the letter regarding self-declaration as per Annexure I in the company's original letter head	
14	Percentage Rate quoted in the specified BOQ	
15	Any other documents submitting by the Tenderer, to be mentioned here:	

[SIGNATURE OF THE TENDERER WITH SEAL]