



राष्ट्रीय गतिशील दिव्यांगजन संस्थान
National Institute for Locomotor Disabilities (Divyangjan)

(दिव्यांगजन सशक्तिकरण विभाग, सामाजिक न्याय एवं अधिकारिता मंत्रालय, भारत सरकार)

Department of Empowerment of PwDs (Divyangjan), Ministry of Social Justice and Empowerment, Govt. of India

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Reference: CONT-W/340/AD(S)/2001/NIOH

Date: 19.04.2017

Last date of submission of quotation:- 11.05 .2017

**INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR SUPPLY OF
STEENBEEK FOOT ABDUCTION BRACE(SFAB) WITH WING NUT IN NILD
KOLKATA**

NILD, KOLKATA INVITES QUOTATION FROM KOLKATA BASED PERSONAL HAVING SUFFICIENT EXPERIENCE IN LEATHER TECHNOLOGY AND MATERIAL USED IN FABRICATION OF SB SHOE, LEATHER STITCHING AND LINING WORK IN PROSTHETIC AND ORTHOTIC FIELD TO SUPPLY OF 5 STEENBEEK FOOT ABDUCTION BRACE(SFAB) WITH WING NUT AS PER MEASUREMENT IN NILD, KOLKATA UNDER 01 YEAR RATE CONTRACT.

Scope of work

1. Measurement, Fabrication, Fitment and Delivery of shoe as per the predefined schedule.
2. Characteristic of Steenbeek foot abduction brace (SFAB) should be made according to original Steenbeek foot abduction brace (SFAB) model.
3. Shoe should be proper length and width according to measurement of patient's foot.
4. Wing nut of specific dimension should be supplied along with shoe
5. Measurement for Steenbok shoe will be taken twice a week on Wednesday and Friday.
6. Delivery of steenbok shoe will be done within 3 days of measurement.
7. Payment will be made if shoe function, material and design are found satisfactory.
8. Steenbeek foot abduction brace (SFAB) should have outer sole and inner sole made out plywood and sock lining respectively.
9. Shoe should be made out of leather with proper cushioning.
10. Shoe should be straight last open toe shoe.
11. Leather stitching should be fine not to cause damage to the delicate skin of child.

INVITATION FOR BID

- THE EXPRESSION OF INTEREST ALONG WITH DETAIL PROFILE COVERING THE ELIGIBILITY CRITERIA PAST EXPERIENCES IS TO BE SUBMITTED TO DIRECTOR, NATIONAL INSTITUTE FOR LOCOMOTOR DISABILITIES(DIVANGJAN) B.T. ROAD,BON-HOOGHLY KOLKATA-700090 IN SEALED COVER LATEST BY
- THIS EOI DOES NOT CREATE ANY CONTRACTURAL OBLIGATION ON THE PART OF NILD KOLKATA. THE INSTITUTE RESERVE THE RIGHT TO REJECT ANY OR ALL EOI WITHOUT ASSIGNING ANY REASON.
- THE BIDDER MUST SUBMIT DOCUMENTARY EVIDENCE IN SUPPORT OF THEIR CLAIM OF HAVING ADEQUATE CAPABILITY,TECHINICAL KNOW-HOW AND EXPERINCE OF TAKING MEASUREMENT, DESIGNING AND FABRICATION OF SB SHOE
- THE BIDDER SHOULD HAVE COMPLETED FROM START TO FINISH, AT-LEAST ONE SINGLE WORK OF DESIGN &DEVELOPMENT IN THE LAST THREE FINANCIAL YEAR. THE BIDDER IS REQUIRED TO SUBMIT DETAILED REPORT OF SIMILAR WORK DONE &PROOF OF PAYMENTS.
- THE SUCCESSFUL BIDDER SHALL GIVE AN UNDERTAKING OF SB SHOE FOR THE WARRANTY PERIOD OF SIX MONTH FOR SB SHOE.
- PREFERENCE WILL BE GIVEN TO THE VENDOR WITH WORKING EXPERINCE IN THIS FIELD
- THE PROPOSALS SHOULD BE IN THE PRESCRIBED FORMAT APPENDED HEREWITH AS ANNEXTURE-1. PROPOSAL NOT IN THE FORMAT WILL BE REJECTED.
- THE BIDDER SHOULD PROVIDE THE COMPLETE DETAILS OF BANK ACCOUNT LIKE NAME OF THE ACCOUNT HOLDER, ACCOUNT NO, NAME OF THE BANK AND BRANCH, IFSC CODE FOR ONLINE TRANSACTION.
- THE INSTITUTE RESERVES THE RIGHT TO AMEND/APPEND ANY REQUIREMENT DURING THE PERIOD OF THE PROJECT.
- IN CASE ANY BIDDER FAILS TO SUBMIT THE ORIGINAL DEMAND DRAFT TOWARDS TENDER COST AT THE TIME OF TENDER SUBMISSION, THE BID OF THE BIDDER SHALL NOT BE OPENED. THE DEMAND DRAFT SHOULD BE OF SCHEDULED BANK DRAWN IN FAVOUR OF "NATIONAL INSTITUTE FOR ORTHOPAEDICALLY HANDICAPPED", KOLKATA PAYBLE AT KOLKATA ONLY
- PROSPECTIVE BIDDER WHO DONWLOAD THE TENDER DOCUMENT FROM WEBSITE AND WISH TO PARTICIPATE IN BID PROCESS NEED TO NOTIFY NILD KOLKATA WITH THEIR CONTACT DETAIL (NAME, DESIGNATION,COMPANY DETAILS WITH ADDRESS, CONTACT NUMBER AND OFFICIAL E MAIL ID)TO IMMIDIATELY AFTER DOWNLOADING THE TENDER DOCUNMENT.
- MODE OF ISSUE OF WORK ORDER-
 - i. A work order will be issued once in one financial year under rate contract to engage the agency/firm.
 - ii. Order of Orthosis/ Brace for designing, fabrication & fitment shall be given as when prescribed from the Dept. of P.O. by the authorised official.
 - iii. The record and details of order of Orthosis/ Brace for designing, fabrication & fitment shall be maintained in the dept.
 - iv. The payment will be released on certification & verification of bills by the dept and submission of relevant record on quarterly basis.

GENERAL TERMS & CONDITIONS

1. Quote the rate according to our specification in the given format along with all relevant documents i.e. Vat /Sale Tax/Income Tax etc.
2. Submit the quotation for the above mentioned items in a sealed envelope, to the Purchase Section / Tender Box within 11.05 .2017 between 10 am to 4 pm addressed to 'The Director, NIOH, B.T.Road, Bon Hooghly, Kolkata – 90' with the word "STEENBEEK FOOT ABDUCTION BRACE (SFAB) WITH WING NUT IN NILD KOLKATA along with NIT No. **CONT-W/340/AD(S)/2001/NIOH** boldly super scribed on the top of the envelope.
3. EMD for Rs. 2000/(Rs. Two thousand only) and Tender cost Rs.500/-(Rs. Five Hundred) to be deposited through DD drawn in favour " National Institute for the Orthopedically Handicapped" payable at Kolkata, along with sealed Tenders.
4. Without EMD and Tender cost quotation will be summarily rejected.
5. Rates will remain valid for 12 months.
6. Delivery:- Item should be supplied on urgent basis as per requirement.
8. Failure to supply in time may also lead to cancellation of Purchase order and forfeiture of Bid Security.
10. Term of payment: The bidder should provide the complete details of Bank Account like Name of the account holder, Account No., Name of the Bank and Branch, IFS code for online transaction. Payment will be released quarterly basis after satisfied by the concern dept.
11. Free delivery at NIOH MAIN STORE. Rate should be quoted in the given format

Sl. No	Name of the item	Specification as per our NIT	Unit Price	Vat	Total price
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Thanking you

Annexure I**CHECKLIST OF SUBMITTING DOCUMENTS - (TO BE FILLED BY THE TENDERER)**

SL. NO:	DOCUMENTS	PLEASE MARK "√" IF DOCUMENT SUBMITTED*
1	Duly filled up & submitted valid tender (downloaded from the web site Web:www.niohkol.nic.in)	
2	Scan copy of EMD and Tender cost (in form of DD/ Pay order should be drawn in favour of " NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED" payable at Kolkata)	
3	Warranty of the items (should not be less than 06 months)	
4	Validity of the quotation (should not be less than 12 months)	
5	Signed photo copy of latest and valid (Trade license, Income Tax, VAT / Pan card/ Sales Tax Clearance certificate / Partnership Deed (in case of Partnership firm must be submitted with the Quotation documents)	
6	Valid documents (stating that bidder/ tenderer is/are manufacturer accredited agent or sole representative indicating principals and agent quoting on behalf of their manufacturers / principals with valid documents)	
7	Delivery period	
8	Brand of the product	
09	Any other documents submitting by the Tenderer, to be mentioned here:	

*Mention "Not Applicable" if the document is irrelevant.