



राष्ट्रीय अस्थि विकलांग संस्थान
NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED

(विकलांगजन सशक्तिकरण विभाग (सामाजिक न्याय एवं अधिकारिता मंत्रालय, भारत सरकार,
(Department of Empowerment of PwDs, Ministry of Social Justice and Empowerment, Govt. of India)
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090

बी-टी. रोड बनहुगली, कोलकाता. 700090

Phone: 2531-0279, 2531-0610/Tele Fax: 2531-8379/E-mail: mail@nioh.in and web: www.niohkol.nic.in

ENQUIRYNO: ACAD-AVATR/596/ACAD/2002/NIOH/
Delivery required within: 30 Days after receiving the P.O.

Date: 19-10-2016

REF: INVITING OF ONLINE QUOTATIONS THROUGH WWW.EPROCURE.GOV.IN FOR THE PURCHASE OF FURNITURE FOR ACADEMIC SECTION.

SL.NO.	NAME OF THE ITEMS	SPECIFICATION	QTY
01	STOOLS-	Four leg base mounted on PVC shoe. Made up of stainless steel frame and SS top. Height adjustable by screw mechanism from 460mm to 660mm. Provided with foot rest ring. AS PER SAMPLE	100Nos
02	ENGINEERING DRAWING TABLE	Both Front Leg-41" height Both Back Leg-36" Top-24" in slanting position With one drawer Table should be made of best quality wood. AS PER SAMPLE	10Nos
03	DESK BENCH (DUAL DESK)	Top Size-48" x 14" Shelf size-42" x 10" Both side cover size- 10.25" x 5" Seat size-48" x 12" Back size-48" x 8" Dual Desk Top, Back and Shelf made up of 18mm thick PLPB with 1 mm thick PVC edge band around the corners. Under structure made up of 14G thick (25mmX25mm) square tubular metal pipe finished with powder coating. (1050X900X750) AS PER SAMPLE	50Nos

GENERAL INSTRUCTION AND TERMS & CONDITIONS

Cost of Tender Paper: Rs.500.00(Rupees five hundred only) in favour of **“TO THE DIRECTOR, National Institute for the Orthopaedically Handicapped”**, payable at **Kolkata**, in the form of DD/Pay Order/Cash is to be submitted before bid opening date in below mentioned address:

**“National Institute for the Orthopaedically Handicapped,
B.T.Road, Bon-Hooghly,
Kolkata-700090”.**

Kindly online submit your quotation for the above items in single bid on Central Public Procurement Portal www.eprocure.gov.in

THE FOLLOWING DOCUMENTS SHOULD BE ENCLOSED IN SINGLE BID

1. Quotation should be enclosed with complete technical details and literature of the product.
2. Compliance sheet with desired and quoted specifications given in comparative table.
3. **Duration of Warranty should be mentioned clearly.**
4. Copy of latest and valid Trade license, Income Tax, VAT / Sales Tax Clearance certificate etc should be submitted along with quotation.
5. Demand Draft of **Rs. 12,000/-** (Rs. Twelve thousand only) as Earnest Money Deposit (EMD) by DD/Pay Order in favour of **“National Institute for the Orthopaedically Handicapped”** payable at **Kolkata**, is to be submitted before bid opening date in below mentioned address:

**“National Institute for the Orthopaedically Handicapped,
B.T.Road, Bon-Hooghly,
Kolkata-700090”.**

6. The bidders/tenderers shall clarify /state whether he/they are manufacturer accredited agent or sole representative indicating principals and agent quoting on behalf of their manufacturers / principals with valid document.
7. Bidders / Tenderers should have quality assurance certifications issued by the authorized organization.
8. A proof of ownership/ partnership etc. shall be submitted along with address, telephone & fax no.
9. In case of bidders or tenderers furnish false information their tender/bids will be rejected and their security deposit / EMD will stand forfeited.
10. Proof of appointment by principal / manufacturer appointing the firm in India to carry out business in India – original letter to be furnished.
11. The price / rates for the item quoted must be valid for **04 months**.
12. Any other relevant information that the bidder may like to furnish so as to add the credibility, financial solvency , client list and past performance of the bidder.
13. **Telegraphic/ Cabled/ faxed/ e-mail etc, which are exposed Quotation will be summarily rejected.**
14. **PRICE:-**
 - (a).The price quoted should be F.O.R. National Institute for the Orthopaedically Handicapped, B.T.Road, Bon-hooghly, Kolkata-700090 in **Indian Rupees only. Price quoted should never exceed Printed / Catalogued MRP of the product inclusive of all taxes.**
 - (b). The price quoted should be firm and remain valid for at least 04 months from the date of tender.

15. EARNEST MONEY AND SECURITY DEPOSIT:

All quotations must be accompanied with earnest money deposit as indicated above. Quotations without EMD will be rejected. The EMD will be refunded to the unsuccessful bidders, and shall be adjusted as part of security deposit in case of successful bidder. No interest will be paid on EMD or Security Deposit.

The successful bidder will be required to deposit Bid Security @ 10% of order value including the EMD, as Security Deposit. The SD money will remain in custody of the institute till three months after expiry of warranty period or for a mutually agreed period from the date of installation / commissioning of the ordered materials.

16. RESPONSIBILITIES FOR EXECUTION OF CONTRACT:

The supplier is to be entirely responsible for the execution of the contract in all respect in accordance with the terms and conditions as specified in the acceptance of quotation and lawfully responsible for the supply at site and will replace any part or full, whatever the case may be, if found not in conformity with the specification as laid down. Non-fulfillment of contract as per terms and condition as stipulated shall cause forfeiting of EMD/Security deposit.

17. DELIVERY SCHEDULE:

Delivery should be free at NIOH Main store. If the supplier fail to deliver the stores or any part thereof within the stipulated date of delivery, the competent authority of the Institute (NIOH) will be entitled at their discretion to either:

- (a). Purchase the store from elsewhere, at the cost and risk of the supplier or
- (b) Recover the supplier liquidated damages liability @ 0. 5% per week of the order value.

18. REMOVAL OR REJECTION:

Any stores rejected by our quality control officer/expert must be removed by the supplier and replacement made within two weeks from the date of receipt of such intimation at his risk and cost.

19. CREDIBILITY OF FIRM/SUPPLIER:

- i. All the bidders are required to submit "Letter of Authorization from the Manufacturer verifying them as their authorized agent in India".
- ii. The bidder should have its office/representative/service provider within a reasonable distance from the institute in Kolkata and have sales/ service installations in Kolkata.

20. BILLING & TERMS OF PAYMENT:

Bills in Triplicate along with the Original receipted challan must be submitted to the Director, NIOH, B.T.Road, Bon-hooghly, Kolkata-700090, duly pre-receipted by affixing revenue stamp and official seal. Admissible payment will be made after final commissioning/installation and satisfactory installation certificate.

21. SETTELEMENT OF DISPUTES:

All disputes or differences of any kind whatsoever arising out of or in connection with execution of this contract, whether during the progress of the supply or after their completion, shall be referred by the supplier to the Director of the Institute and the competent authority of the institute shall within reasonable time shall examine the case on its merit and on basis of any representation made in this context and notify decisions thereon in writing. The decision of the Director of the Institute shall be binding upon the supplier. If the supplier is not satisfied with the decision of the competent authority of the Institute, on any matters in question, dispute/difference to be arbitrated upon shall be the jurisdiction of the High Court at Kolkata.

The High Court of Kolkata will only be the jurisdiction to deal with and decide on any dispute whatsoever arising out of this tender.

The Director of the National Institute for the Orthopaedically Handicapped, reserves the right to reject any or all the tenders without assigning any reasons or giving any explanation thereof. No claim for damages will be entertained in this regard.

In addition to above, all others terms & conditions will also be binding as applicable in Govt. of India Purchase Rule.

The above conditions are stipulated without any prejudice.

- **DIRECTOR(O)**