



NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
Department of Disability Affairs, Ministry of Social Justice & Empowerment, Govt. of India
B.T. Road, Bon-Hooghly, Kolkata-700090

Phone: 2531-0279/0610/0789; Fax: 2531-8379/E-mail: mail@nioh.in Web: www.niohkol.nic.in

No:RR-DDA/2196/DDA2014/NIOH

Date: 15/10/2014

Last date of receiving quotation: 07-11 -2014
Delivery required within : 21 Days after receiving the P.O.

TO
ENLISTED SUPPLIERS
NIOH NOTICE BOARD
NIOH WEBSITE
SUB: LIMITED TENDER NOTICE
REF: INVITING QUOTATIONS FOR THE PRINTING OF RESOURCE BOOK/ANNUAL BOOK & COMPENDIUM.

Sl No	Name of the Items	Specification	Qty.
01	RESOURCE BOOK	Required Specification: <ul style="list-style-type: none">• Page size : A-4;• APPROX- 150 PAGES BOOK IN ENGLISH.• GRAPHIC DESIGNING• PAGE WITH BLACK & WHITE PRINTING• PAGE COLORS WILL BE DIFFERENT FOR DIFFERENT SECTIONS• 300 GSM REAL ART BOARD WITH MATT LAMINATION FOR COVER PAGES• 80 GSM REAL ART PAPER FOR INNER PAGES,• GOOD QUALITY THERMAL BINDING• PRINTING OF MULTICOLOUR PHOTOGRAPHS TO BE INSERTED WITHIN THE TEXT.• RATE PER PAGE TO BE QUOTED SEPERATELY: WITH COLOR PHOTO FOR INNER PAGES WITHOUT COLOR PHOTO FOR INNER PAGES COLOR COVER PAGES WITH PHOTO ON BOTH SIDES MULTICOLOR PAGES SINGLE COLOR PAGES	500 PCS
02	ANNUAL REPORT 2013-2014 (200 IN HINDI AND 200 IN ENGLISH)	Required Specification: <ul style="list-style-type: none">• Page size : A-4;• APPROX- 150 PAGES BOOK IN HINDI & IN ENGLISH.• GRAPHIC DESIGNING• PAGE WITH BLACK & WHITE PRINTING• PAGE COLORS WILL BE DIFFERENT FOR DIFFERENT SECTIONS• 300 GSM REAL ART BOARD WITH MATT LAMINATION FOR COVER PAGES• 135 GSM REAL ART PAPER FOR INNER PAGES,• GOOD QUALITY THERMAL BINDING• PRINTING OF MULTICOLOUR PHOTOGRAPHS TO BE INSERTED WITHIN THE TEXT.• RATE PER PAGE TO BE QUOTED SEPERATELY: WITH COLOR PHOTO FOR INNER PAGES WITHOUT COLOR PHOTO FOR INNER PAGES COLOR COVER PAGES WITH PHOTO ON BOTH SIDES MULTICOLOR PAGES SINGLE COLOR PAGES	400 PCS



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03	COMPENDIUM	Required Specification: <ul style="list-style-type: none">• Page size : A-4;• APPROX- 70 PAGES BOOK IN ENGLISH.• GRAPHIC DESIGNING• PAGE WITH BLACK & WHITE PRINTING• 300 GSM REAL ART BOARD WITH MATT LAMINATION FOR COVER PAGES• 80 GSM REAL ART PAPER FOR INNER PAGES,• GOOD QUALITY THERMAL BINDING• PRINTING OF MULTICOLOUR PHOTOGRAPHS TO BE INSERTED WITHIN THE TEXT.• RATE PER PAGE TO BE QUOTED SEPERATELY: WITH COLOR PHOTO FOR INNER PAGES WITHOUT COLOR PHOTO FOR INNER PAGES COLOR COVER PAGES WITH PHOTO ON BOTH SIDES MULTICOLOR PAGES SINGLE COLOR PAGES	200 PCS
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Kindly submit your quotation for the above items in a sealed envelope to the Purchase Section / Tender Box within dated 07/11 / 2014; 10am to 4 pm addressed to 'The Director, NIOH, B.T.Road, Bon-hooghly, Kolkata – 90' with the word "TENDER FOR PRINTING OF ANNUAL BOOK-13-14, RESOURCE BOOK & COMPENDIUM:" boldly super scribed on the top of the envelope.

EMD money Rs. 5000/-, payable by D.D. drawn in favour of "National Institute for the Orthopaedically Handicapped, Kolkata," must be enclosed with sealed quotation (Refundable for unsuccessful bidders). EMD to be adjusted from the final bill of successful bidder. Quotations submitted without EMD will be summarily rejected.

NOTE- If number of pages will be increased or decreased then price will be increased or decreased accordingly.

1. The rates should remain valid for 3 months from date of finalization the tender.
2. Terms of payment: Against delivery note and satisfactory report from the indenter.
3. Excise duty/Sales Tax/Vat/other taxes, if any (quote specific rate) as per Govt of India Rules.
4. Free delivery at NIOH Main Store.
5. Security Money will be deducted from invoice amount as per Govt. of India rules (if applicable).
6. Vat / IT documents should be submitted along with the quotation..
7. Rate should be quoted in the given format-

SI No	Name of the item	Specification as per our NIT	Unit Price	Vat	Total price Per unit
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Thanking you.

Yours faithfully,

OFFICER IN-CHARGE