



राष्ट्रीय अश्वि विकलांग संस्थान
NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED

(विकलांगजन सशक्तिकरण विभाग, सामाजिक न्याय एवं अधिकारिता मंत्रालय, भारत सरकार)

(Department of Empowerment of PwDs, Ministry of Social Justice and Empowerment, Govt. of India)
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090

बी.टी रोड बनहुगल कोलकाता-700090

Phone: 2531-0279, 2531-0610/Tele Fax: 2531-8379/E-mail: mail@nioh.in and web: www.niohkol.nic.in

ENQUIRYNO:COMPU.SYS/644/DIR/2002/NIOH//P-V

Dt:12-07-2016

Last date of receiving quotation: 02-08-2016

TO
NIOH NOTICE BOARD
NIOH WEBSITE

REF: INVITING QUOTATIONS FOR 01 YEAR RATE CONTRACT FOR REFILLING OF CARTRIDGES.

SL NO	NAME OF THE ITEM	SPECIFICATION	QTY
01	HP LASERJET CARTRIDGES	12 , 88A & other equivalent	150 TO 200

1. REPUTED AGENCIES/DEALERS/MANUFACTURES/ are requested to submit their quotation for above said item in a sealed envelope to the Purchase Section / Tender Box **within** -07-2016 between 10am to 4 pm addressed to 'The Director, NIOH, B. T. Road, Bon-Hooghly, Kolkata – 700090
2. The envelope should be super scribed as "TENDER FOR REFILLING OF CARTRIDGE COMPU.SYS/ 644/DIR/ 2002/ NIOH//P-V"
3. Quote the rate according to our specification in the given format along with all relevant documents (**SELF ATTESTED**) i.e. Vat /Sale Tax/ IT/.

Terms & Conditions:

1. Rates will remain valid for 3 months.
2. Delivery period : within 30 days of receiving **valid P.O.**
3. Any delay in supply will attract Liquidated damage as per GFR rules.
4. Failure to supply in time may also lead to cancellation of Purchase order and forfeiture of Bid Security.
5. Terms of payment: Payment will be made through cheque/online after receiving of satisfactory certificates from indenter.
6. The bidder should provide the complete details of Bank Account like Name of the account holder, Account No., Name of the Bank and Branch, IFS code for online transaction.
7. Free delivery at NIOH MAIN STORE. Rate should be quoted in the given format

Sl. No	Name of the item	Specification as per our NIT	Unit Price	Vat	Total price
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Thanking you.

Yours faithfully

Officer-In-Charge
Material Management