

**INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED**

( Department of Disability Affairs, Under Ministry of Social  
Justice & Empowerment, Govt. of India)

**B.T. Road, Bonhooghly, Kolkata – 700 090**

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No: ANNUAL-REPORT/1749/PC/09/NIOH

Date: 09 /12/2013

Last date of receiving quotation: 30-12 -2013  
Delivery required within : 30 Days after receiving the P.O.

**TO**  
**ENLISTED SUPPLIERS**  
**NIOH NOTICE BOARD**  
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**SUB: LIMITED TENDER NOTICE**  
**REF: INVITING OF QUOTATIONS FOR THE PRINTING OF ANNUAL REPORT**

Sl No	Name of Item	Specification	Qty.
1	<b>ANNUAL REPORT: 2012-13</b>	<b>Required Specification:</b> <ul style="list-style-type: none"><li>• Page size : A-4;</li><li>• APPROX 174 PAGES BOOK IN HINDI &amp; IN ENGLISH.</li><li>• GRAPHIC DESIGNING</li><li>• PAGE WITH BLACK &amp; WHITE PRINTING</li><li>• PAGE COLORS WILL BE DIFFERENT FOR DIFFERENT SECTIONS</li><li>• 300 GSM REAL ART BOARD WITH MATT LAMINATION FOR COVER PAGES</li><li>• 135 GSM REAL ART PAPER FOR INNER PAGES,</li><li>• GOOD QUALITY THERMAL BINDING</li><li>• PRINTING OF MULTICOLOUR PHOTOGRAPHS TO BE INSERTED WITHIN THE TEXT.</li><li>• RATE PER PAGE TO BE QUOTED SEPERATELY:<ol style="list-style-type: none"><li>1. WITH COLOR PHOTO FOR INNER PAGES</li><li>2. WITHOUT COLOR PHOTO FOR INNER PAGES</li><li>3. COLOR COVER PAGES WITH PHOTO ON BOTH SIDES</li><li>4. MULTICOLOR PAGES</li><li>5. SINGLE COLOR PAGES</li></ol></li></ul>	400 BOOKS (200 BOOKS IN ENGLISH & 200 BOOKS IN HINDI)

Kindly submit your quotation for the above items in a sealed envelope to the Purchase Section / Tender Box **within dated 30/12 / 2013; 10AM to 4 PM** addressed to **'The Director, NIOH, B.T.Road, Bon-hooghly, Kolkata – 90'** with the word **"TENDER FOR PRINTING OF "ANNUAL REPORT: 2012-13"** boldly super scribed on the top of the envelope. **EMD money @ Rs. 3000/-, payable by D.D. drawn in favour of "National Institute for the Orthopaedically Handicapped, Kolkata," must be enclosed with sealed quotation (Refundable for unsuccessful bidders).** **EMD to be adjusted from the final bill of successful bidder. Quotations submitted without EMD will be summarily rejected.**

1. The rates will remain valid for 6 Months from the date of finalization of tender.
2. Delivery will be made free to NIOH Store within 30 days from the date of work order.
3. Payment will be made against delivery note and satisfactory certificates from indenter.
4. Excise duty/Sales Tax/Vat/other taxes, if any (quote specific rate) will applicable as per Govt of India Rules
5. A copy of VAT Registration / IT Clearance certificate must be enclosed with the quotation.

Thanking you.

Yours faithfully,

OFFICER INCHARGE  
MATERIAL MANAGEMENT

*ABD*

*ABD*