



NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED

Department of Empowerment of Person with disability, Ministry of Social Justice & Empowerment, Govt. of India

B.T. Road, Bon-Hooghly, Kolkata-700090

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ENQUIRYNO:ACAD-MATR/596/ACAD/2002/NIOH/PART-5

Dt: 22-09-2015

Last date of receiving quotation: 13-10-2015

Delivery required within : 30 Days after receiving the P.O.

TO

NIOH NOTICE BOARD

NIOH WEBSITE

SUB: LIMITED TENDER NOTICE

REF: INVITING QUOTATIONS FOR PRINTING OF REGISTER FOR ACADEMIC DEPT.

SL NO	NAME OF THE ITEM	SPECIFICATION	QTY
01	STUDENT ATTENDANCE REGISTER	Should be double inner register with 33 rules and 16 inner pages of each register. As per sample	1500pcs

1. Submit the quotation for the above items in a sealed envelope to the Purchase Section / Tender Box within 13-10-2015 between 10am to 4 pm addressed to 'The Director, NIOH, B. T. Road, Bon-Hooghly, Kolkata – 90.
2. The envelope should be super scribed as **TENDER FOR – MATR/596/ACAD/2002/NIOH/ PART- 5** boldly on the top.
3. Quote the rate according to our specification in the given format along with all relevant documents (SELF ATTESTED) i.e. Vat /Sale Tax/ IT/.
4. EMD for Rs. 2500/- to be deposited through DD drawn in favour of "National Institute for the Orthopedically Handicapped" payable at Kolkata, along with sealed Tenders.
5. Without EMD, quotation will be summarily rejected.

Terms & Conditions:

1. Rates will remain valid for 3 months.
2. Delivery period : within 30 days of receiving valid P.O.
3. Any delay in supply will attract Liquidated damage as per GFR rules.
4. Failure to supply in time may also lead to cancellation of Purchase order and forfeiture of Bid Security.
5. Terms of payment: Payment will be made through cheque/online after receiving of satisfactory certificates from indenter.
6. The bidder should provide the complete details of Bank Account like Name of the account holder, Account No., Name of the Bank and Branch, IFS code for online transaction.
7. Free delivery at NIOH MAIN STORE. Rate should be quoted in the given format

Sl. No	Name of the item	Specification as per our NIT	Unit Price	Vat	Total price
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Thanking you.

Yours faithfully
OFFICER- IN-CHARGE