



NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED

Department of Empowerment of Persons with Disabilities,
Ministry of Social Justice & Empowerment, Govt. of India
B.T. Road, Bon-Hooghly, Kolkata-700090

Phone: 2531-0279/0610/0789; Fax: 2531-8379/E-mail: mail@nioh.in Web: www.niohkol.nic.in

No: AMC-PC/989/DIR/2004/NIOH

Date: 26-05-2015

Last date of receiving quotation: 16 -06-2015

To
The Suppliers of Photocopier Machine
NIOH NOTICE BOARD
WEBSITE

Sub: LIMITED TENDER NOTICE

Ref: Inviting of sealed quotation from Manufacturers/Dealers/Distributors for supply of New Photocopier Machine against buy back of old photocopier machine. Details as below:

Item Nomenclature	Required specification for New Digital Photocopier Machine.	Qty.
New Digital Photocopier Machine against buy back of existing Photocopier Machine, Make- RICOH Model- Aficio MP 2000le.	<ul style="list-style-type: none">• Paper Size: A3-A3• Copier + Printer + Color Scanner• Copy speed: 25 copier per minute (CPM)• Zoom: 50% - 200%• Paper tray: 2x250 sheets combine copy.• Scan once print up to 99• 100 sheets bypass tray• Duplex with ARDF• Windows environment –Linux support.• Resolution : Max-600 dip• First out put speed : 6.5 seconds• Warm up time: 10 seconds.• Memory: Standard 128 MB.	01 No.

The existing old Photocopier Machine (Buy back) can be seen beside the Director Office between 2 pm and 4pm any working day before submission of your quotation.

- Kindly submit your quotation for the above item in a sealed envelope in the Tender Box at the Purchase Section within 16 -06-2015 between 10 am to 4pm addressing to the Director, NIOH, B.T.Road, Bon-hooghly, Kolkata-700090 with the word "Buy Back offer of Digital Photocopier Machine" boldly super scribed on the top of the envelop.

The Terms & Conditions

1. Time required for delivery after placing order within **21 days**.
2. Terms of payment: against delivery note and satisfactory installation certificates from indenter.
3. **The existing old Photocopier Machine must be taken back at the same day of delivery of new photocopier machine.**
4. Security money to be deducted as per Govt. of India Rules, which will be released after completion of warranty period.
5. Liquidated damage will be charge as per Govt. of India Rules.
6. Excise duty/Sales Tax/Vat /others taxes if/as applicable (quote specific rate) as per Govt. of India Rules.
7. Free delivery, installation and demonstration at NIOH.
8. Warranty period should be mentioned clearly in your quotation.

Thanking you.

Yours faithfully,

Officer In-charge
Materials Management.