

**NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED**

(Under the Department of Disability Affairs, Ministry of Social Justice and Empowerment, Govt. of India)

**B.T. ROAD, BON-HOOGHLY, KOLKATA-700090**Phone: 2531-0279, 2531-0789/Tele Fax: 2531-8379 E-mail: [mail@nioh.in](mailto:mail@nioh.in) and web: [www.niohkol.nic.in](http://www.niohkol.nic.in)

No. RECRUIT-CONTRACT/2014/NIOH/791

Date: -16-05-2014

**Employment Notification for Walk-in-Interview**

Applications are invited from eligible candidates (Indian citizen) for walk-in-interview for the following posts purely on contract basis under the project of the Institute. Interested candidates should report to the office of the Director along with relevant documents in original and a set of Xerox copies (self attested) and Bio-Data for the interview on **30-05-2014 at 3.30 p.m.** Candidates should report One hour before schedule time to scrutinize the documents.

Sl. No.	Name of the Post/Salary	Educational Qualification & Experience
01	<b>Programme Assistant (PGDDRM)-01</b> On consolidated amount of Rs.10,000/- per month.	Degree preferably B.Com. with experience of office working with knowledge of IT.
02	<b>Project Co-ordinator-01 (CBR)</b> On consolidated amount of Rs.12,000/- per month.	Master in Sociology/Social Work/MDRA/PG Diploma in CBR/PGDDRM/Degree in Disability subject with experience in Project Management and knowledge of IT
03	<b>Project Assistant-01(CBR)</b> On consolidated amount of Rs.7,000/- per month.	Degree, preferably B. Com with experience of office working with knowledge of IT
04	<b>Professional Trainee (OT)-02</b> On consolidated amount of Rs. Rs.12500/- per month	BOT/Diploma with experience.
05	<b>Professional Trainee (P&amp;O)-02</b> On consolidated amount of Rs. Rs.12500/- per month	BPO/Diploma with experience.

**GENERAL CONDITIONS:-**

1. The engagement is purely on contract basis for a period of one year, likely to be renewed.
2. Canvassing in any form will render the candidate disqualified for the post
3. The candidate selected may be assigned outstation duties as and when needed.
4. Candidates with higher qualification/experience and knowledge of IT shall be preferred.
5. The candidate should have knowledge in computer
6. One day casual leave per month is admissible. He / She will not be entitled to avail any other kind of leave.
7. Institute reserves the right to accept or reject any application without assigning any reasons.
8. Reservation as per Govt. of India rules.

**Director (Offg.)**